

## **STOCKHOLDER COMMUNICATIONS WITH BOARD OF DIRECTORS**

Stockholders wishing to communicate with the Board of Directors may do so by sending written communications to the Board of Directors, care of Mr. Kent S. Siegel, Lead Director, at the Company's headquarters located at 6510 Abrams Road, Suite 300, Dallas, Texas 75231.

The mailing envelope must contain a clear notation indicating that the enclosed letter is a "Stockholder-Board Communication" or "Stockholder-Director Communication." All such letters must identify the author as a stockholder and clearly state whether the intended recipients are all members of the Board of Directors or just certain specified individual directors. The Company will make copies of all such letters received and circulate them to the appropriate director or directors.

If no particular director is named, letters will be forwarded, depending on the subject matter, to the Lead Director. In general, Company personnel will not sensor or edit such communications and, any stockholder communication delivered to the Company for forwarding to the Board or specified Board member or members will be forwarded in accordance with the stockholder's instructions. However, the Company reserves the right not to forward to Board members any abusive, threatening or otherwise inappropriate materials.

The Nominating and Corporate Governance Committee may revise these procedures at any time. Until any other procedures are developed and posted on the Company's website any communication to the Board of Directors should be mailed to the Board of Directors in accordance with the procedures described above.